



REQUEST TO ESTABLISH TENTATIVE GRANT | OTHER CAMPUS

AS496

Disclaimers

- The department/cost center is responsible for all charges if the agreement is not fully executed or if charges are incurred prior to the established begin date.
F&A will not calculate on expenditures posted to tentative grants until the grant is tied to an award.
Payroll charges for an employee with a home company that differs from the company specified in the grant name SHOULD NOT be charged to the requested grant.
o If these charges are anticipated for the project, please check the "Yes" box below to receive further instruction.

Grant Information

Company [ ] LSUA [ ] LSUE [ ] PBRC [ ] LSUS (Integrow # \_\_\_\_\_)
Principal Investigator(s)
Co-Principal Investigator(s)
Grant Manager
Project Title
Sponsor
Sub-k Grant(s) Needed [ ] Sub-k Name(s)
Multi-Company Charges Anticipated\* [ ] Yes [ ] No
Fringe Benefit Rate\* [ ] Not Allowed Tuition Remission Rate\* [ ] Not Allowed
Requested By Cost Center ID(s)
Contact Phone Contact E-mail

\*Form will not be accepted if these fields are not fully completed.

Function/Purpose

Please check all that apply as separate Grants are required for each function identified.

- [ ] Instruction | FN10 [ ] Academic Support | FN40 [ ] Institutional Support | FN70
[ ] Research | FN20 [ ] Student Services | FN60 [ ] Operations of Plant & Maintenance | FN80
[ ] Public Service | FN30 [ ] Scholarship/Fellowship | FN90 [ ] Hospital | FN95

Sponsored Program Accounting (for internal use only)

Grant Name
Grant ID Fund

- [ ] All Grants [ ] Cost Sharing [ ] LSUPBRC Grants Fringe \_\_\_\_% [ ] Multi-Company - Holding
[ ] Tentative [ ] Subawards [ ] LSUPBRC Grants TR \_\_\_\_%

Finance and Administration • Office of Accounting Services • Sponsored Program Accounting
240 Thomas Boyd Hall • Baton Rouge, LA 70803 • P 225-578-5337 • spa@lsu.edu