

Updating the Proposal Type

During proposal creation, you will choose the proposal type on the New Proposal Questionnaire. If the incorrect proposal type is chosen, the below are steps to update the proposal.

New Proposal Questionnaire Back

Step 0: Confirm you intend for the PI of this proposal to be Billiot, Gina Larpenter Change

Step 1: "New" or "Copy From Existing"? Create a New Proposal

Step 2: Please Select a Proposal Type New

Continue

Proposal Development

- 1) On the Setup Questions Tab, click the "Change" button next to the sponsor name.



To edit, uncomplete Setup Questions by unchecking box in top right.

Done Save Test for Proposal type

Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 (Medical College of Wisconsin)

Setup Questions Show Reset Defaults

This proposal is broken down into several sections based upon what the institution requires. Once each section is complete, please indicate so by clicking the Completed checkbox in the upper right corner of the section.

If this is a Modification Request, please click 'Show' at the top of the page and select the Modification Request Template.

If this is an Other Miscellaneous Agreement, please click 'Show' at the top of the page and select the Other Miscellaneous Agreement Template.

If the 'Show' button is not available or changes are needed, please contact your departmental grant administrator or the Office of Sponsored Programs at osp@lsu.edu.

Submission Mechanism/Form Information

Proposal Sponsor [?] Medical College of Wisconsin Change

Is this a Flow Through Project? [?] Yes No

Is this a US federal sponsored project? [?] Yes No

Deadline Information

- 2) A warning message will appear letting you know that changing the sponsor will reset all of the setup questions. Click OK.

please contact the Office of Sponsored Programs at osp@lsu.edu.

Changing the proposal sponsor will cause all previous responses on the setup questions page to be reset to their default state.

OK Cancel

National Aeronautics & Space Administration (NASA) Change

- 3) A new window will open which allows you to update the Sponsor name. Select the correct Proposal Type from the dropdown and click 'Save' on top right of window.

The screenshot shows a web form titled "Sponsor/Template Selection". The form fields include: "Proposal Sponsor" (Medical College of Wisconsin), "Originating Sponsor" (Not Set), "Is this a Flow Through Project?" (radio buttons for Yes and No), "Proposal Type" (dropdown menu), and "Opportunity Number" (text input). The "Proposal Type" dropdown menu is open, showing options: "New", "Continuation-New", "Continuation-Noncompeting", "Renewal", "Revision", "Supplement", "Notice/Letter of Intent", "Pre-proposal", "Resubmission", "Modification/Prior Approval Request", and "Other Miscellaneous Agreements". A yellow arrow points to the "New" option in the dropdown. Another yellow arrow points to the "Save" button in the top right corner of the form. There is also a "Search" button and an "S2S" checkbox checked.

- 4) A warning will appear letting you know that updating the opportunity could result in the loss of data already entered or attachments uploaded. Click OK.

The screenshot shows the same "Sponsor/Template Selection" form, but with a warning dialog box overlaid. The dialog box title is "eratest.lsu.edu says" and the message reads: "Updating the opportunity on this proposal could result in the loss of data entered or attachments uploaded on screens other than the Face Page, Budget, or Personnel pages." The dialog box has "OK" and "Cancel" buttons. In the background, the form fields are visible: "Proposal Sponsor" (Medical College of Wisconsin), "Originating Sponsor" (Not Set), "Is this a Flow Through Project?" (radio buttons for Yes and No, with "No" selected), "Proposal Type" (Continuation-New), "Opportunity Number" (Select from Grants.Gov Opportunities), and "S2S" checkbox checked. The browser address bar shows "eratest.lsu.edu/PDNET2/UI/SelectFundingOpp.aspx?ProjId=6801DEB6-2CF6-4DF1-80DD-858862FBDBED".