**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: November 22, 2016

Voting Members Present: Jane Cassidy, Pam Nicolle, John Duplantis (proxy for Tommy Smith) Mette Gaarde, Devan Richard (proxy for Zachary Faircloth), Vernon Dunn, Michael Rodriguez, Cassidy Riley (proxy for Alexandra DeGravelle), Jacqueline Samson, and Jason Badeaux,

Guests: Kurt Keppler, Michael Smith, Brian Antie, David O’Brien, and Amanda Marshall

**Materials distributed:**

Minutes from October 27, 2016 Meeting

Discipline Specific Proposal Rankings

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 p.m.

1. **Old Business.**
2. **Approval of the October 27, 2016 Minutes** *(Jane Cassidy)*

Michael Rodriguez motioned to approve the minutes; Vernon Dunn seconded the motion. The minutes were unanimously approved.

1. **New Business**

**A. Discipline Specific Proposal Discussion**

The committee discussed the discipline specific proposals, beginning with the proposals receiving the highest ranking by committee members. After discussing individual proposals, as well as the overall distribution of the funds, the following discipline specific proposals were approved for funding:

| Agriculture | Textiles, Apparel Design & Merchandising (Digital Design Technology Classroom) | $146,524  |
| --- | --- | --- |
| Humanities & Social Sciences | Geography & Anthropology (Geospatial Data Collection Technology) | $69,077  |
| Humanities & Social Sciences | Interdepartmental/Film & Media Art (Professional Film & Video Editing Software) | $10,408  |
| Humanities & Social Sciences | French (Smartboards for Hodges 436 and Hodges 434) | $20,000  |
| Humanities & Social Sciences | Foreign Languages and Literature (Foreign Languages Lab Film Enhancement) | $23,157  |
| Humanities & Social Sciences | Communication Sciences & Disorders (AAC Resource Lab) | $87,388  |
| Business Administration | Interdepartmental (Student Team Rooms Upgrade) | $21,300  |
| Science | Physics & Astronomy (lecture Demonstration & teaching Lab Enhancement | $40,764  |
| Science | Biological Sciences (Upgrading & Improving Microbiology Teaching Laboratory) | $23,411  |
| Science | Interdepartmental (Developing Visual Communication & Literacy Through Technology) | $10,702  |
| Science | Chemistry (CCD Camera for Imaging & Spectroscopy) | $43,400  |
| Human Sciences & Education  | Education (Education Research Laboratory) | $18,844  |
| Engineering | Mechanical & Industrial Engineering (Virtual Manufacturing for 3D Printing) | $26,400  |
| Engineering | Electrical & Computer Engineering (Student Workstation Laboratory Modernization) | $78,706  |
| Art & Design | Dean's Office (3-Dimensional Data Acquisition) | $69,580  |
| Music & Dramatic Arts | Theatre (Theatre Sound Technology Upgrade Project) | $113,531  |
| Mass Communication | Mass Communication (Holiday Forum Upgrade) | $52,998  |
| Coast & Environment | Oceanography & Costal Sciences (Energy Flux Equipment) | $78,984  |
| University Registrar | University Registrar (Digital Scheduling & Appointment Management) | $16,353  |
| Student Life & Enroll. Mgmt. | CAS (Smarthinking Online Tutoring) | $25,000  |
| Student Life & Enroll. Mgmt. | Career Center (Career Center Online Resources) | $26,413  |
|   | **Total** | **$1,002,940**  |

The total of these 21 projects is $1,002,940, which exceeds the allotted discipline specific budget of $1,000,000. The committee expects to be able to cover the additional funds with returned funds from over-budgeted projects.

Jane Cassidy motioned to approve these proposals as discussed above; John Duplantis seconded the motion. The motion was unanimously approved.

1. **Next Meeting Date**

TBD

1. **Adjourned**

John Duplantis motioned to adjourn; Vernon Dunn seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 5:40 P.M.

**Reminders:** Please forward all agenda items and handouts to Jane Cassidy or John Duplantis a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Jane Cassidy, Chairman*

*Minutes recorded by Amanda Marshall*