**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: February 9, 2022

Voting Members Present: Tommy Smith, Sibel Ates, Mette Gaarde, Ric Simmons (proxy for Craig Wooley), Lizzie Shaw (proxy for Javin Bowman), Kwadowo Poku-Agyemang, Alexandra Basse, Chandler Black, Sanaa Alam, Nick St. Mary

Guests: Brandon Common (proxy for Jeremiah Shinn), Susan Crochet, Brian Antie, Tyler Kearney, David O’Brien, Paul James, Gregory Guillotte, Adam Clary, Kappie Mumphrey, John Duplantis, Aimee Riggs, and Amanda Marshall

**Materials distributed:**

Minutes from February 2, 2022, Meeting

ITS Proposal FY 22-23

CBT Proposal FY 22-23

CBT Priority Budget

ITS Priority Budget

Evaluation Criteria

Example Rank Sheet

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Tommy Smith at approximately 3:00 pm.

1. **Old Business.**
2. **Approval of the February 2, 2022, minutes** *(Smith)*

Ric Simmons motioned to approve the minutes; Alexandra Basse seconded the motion. The minutes were unanimously approved.

1. **ITS FY 23 Proposal** *(Simmons)*

The committee discussed the budget cut amount of $589,209 and agreed with the priority rank decided by CBT and ITS. Chandler Black motioned to approve the proposal of $3,206,048, with the cuts listed as priorities. Alexandra Basse seconded the motion, and the committee approved it.

1. **CBT FY 23 Proposal** *(O’Brien)*

The committee discussed the budget cut amount of $37,100 and agreed with the priority rank decided by CBT and ITS. Chandler Black motioned to approve the proposal of $213,100, with the cuts listed as priorities. Alexandra Basse seconded the motion, and the committee approved it.

1. **New Business.**
2. **FY21-22 Discipline Specific Proposals** (*Smith*)

Tommy Smith led the committee through the evaluation criteria for discipline-specific proposals. Based on the established criteria, the committee will rank proposals to determine which proposals will be approved for funding. Proposals should be submitted through Community Moodle by March 10, 2022. Committee members will have access to view the submitted proposals for evaluation and ranking. Final rankings should be sent via email to Amanda Marshall at aknipp1@lsu.edu by March 28, 2022. The combined rankings will be sent back to the committee before the March 30th meeting.

**B. Revision to the Student Tech Fee Plan** *(Smith)*

In previous years LSU updated titles to specific positions. The Student Tech fee plan had the previous titles listed. Chandler Black made a motion to approve the correction to the plan; Alexandra Basse seconded the motion, and the committee approved.

**C. Printing Analysis** *(Simmons)*

Ric Simmons presented historical data on the declining trajectory of printing on campus. The committee decided to continue this discussion at the next meeting.

1. **Next Meeting**

March 30, 2022

1. **Adjourned**

Alexandra Basse motioned to adjourn; Chandler Black - seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:00 pm.

**Reminders:** Please forward all agenda items and handouts to Tommy Smith or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Tommy Smith, Chairman*

*Minutes recorded by Amanda Marshall*